



TENDER NOTICE

UNIVERSITY OF SARGODHA

Tender No: PC-I/03/2025-26

University of Sargodha intends to Purchase the below mentioned items. Relevant interested firms who are registered on **e-PADS (Electronic-Pak Acquisition and Disposal System)** and with Income Tax / GST departments may submit their bids **only through e-PADS**, upto **16-09-2025 at 11:00AM** and will be opened on the same day at **11:30AM** in the presence of representatives of the firms in Directorate of Procurement & Stores.

Sr. No.	Name of Item	Qty	Estimated Cost	Bid Security @ 05%
1.	Degree Folders for Office of the Controller of Examinations	3000Nos.	Rs.1,260,000/-	Rs.63,000/-

Terms and Conditions

1. Detailed Bidding documents are available immediately on website of Punjab Procurement Regulatory Authority <http://ppra.punjab.gov.pk> after publication of tender notice.
2. The bidder shall download the bidding documents from the above website and participate in the procurement process without paying any cost or fee as per PPRA rules.
3. Bids should be submitted through **e-PADS (Electronic-Pak Acquisition and Disposal System)** and the same should be opened online as per above mentioned schedule. Only e-bids submitted through e-PADS shall only be entertained / accepted.
4. Bidders are advised to ensure uploading the **Bid on e-PADS Portal**, well before the submission deadline, and not wait for the last date and time to upload the bid. Bid submission on e-PADS Portal shall entirely be the responsibility of the bidder. University of Sargodha shall not be held responsible for any issues thereof.
5. **05% Scheduled Bank CDR (Refundable)** of the Estimated Cost as mentioned above is required as Bid Security.
6. **Bid Security will only be acceptable in the form of CDR. Bid Security in the form of D.D or P.O/ Banker's Cheque or in any other shape shall not be accepted and bid shall be rejected.**
7. **The bidder shall submit hardcopy of the CDR (in original) in addition to the scan copy uploaded at e-PADS as bid security in the form of CDR in favor of Treasurer, University of Sargodha, well before the closing date and time otherwise bid shall not be entertained.**
8. In case of official holiday on the day of submission, next day will be treated as closing date.
9. For all correspondence, please use postal address, **Directorate of Procurement & Stores, University of Sargodha, Sargodha.**
10. **Purchase will be made under PPRA (Punjab) rule 38(1) "single stage one envelope procedure" as amended from time to time.**
11. All Firms shall have to follow all terms and conditions issued by University of Sargodha and PPRA (Punjab) from time to time.

Chairman, Purchase Committee,
Directorate of Procurement & Stores, University of Sargodha,
Sargodha, Pakistan
Office Contact No. 048-9230110, 048-9230811-Ext: 501